



REVISION CHECKLIST

TOPIC = _____

DATE: _____

- I did a **Brainstorm** to get all of my ideas out of my head & onto paper
- I have **selected ONLY** those ideas which **relate** to my topic, and **CROSSED-OUT** those that don't relate to the topic.
- I have **clearly stated** my **thesis** or **purpose** for writing
- My **topic sentence** lists **ALL of the ideas** I will present in my paragraph.
- My **topic sentence** is interesting – it has a “**hook**”

MY (3-5) BODY SENTENCES:

- Each of my **body sentences** relates to the **topic** of the paragraph
- In academic writing, I have used the **POINT – PROOF technique**; for **each** of my **points**, I have a **quote** or a **paraphrased sentence** from the **text**.
- Each of my body sentences is **LINKED** to the **sentence before it** with an appropriate **TRANSITION PHRASE** or by using a **SYNONYM** of a **key word**
- The sentences are in a **logical order**: (please **select** only the **ONE** that applies)
 - Chronological** (by time)
 - Step-by-step** (1st, 2nd, 3rd etc.)
 - Reverse Pyramid**: Most important to least important (academic writing)
 - Descriptive**: General to specific
 - Pyramid** – building to a **Climax** (usually for fiction)
- I have **checked my Brainstorm notes** to make sure I've said everything that I wanted to say. (If I didn't, I need to add this idea in the right place! Where does it FIT?)
- My conclusion**: reiterates the thesis statement – AND – **may ...**
 - Suggest possibilities for further research – **or ...**
 - Express my opinion – **or ...**
 - Predict the future